

1. Name of the school with address : Vidya Mandir Senior Secondary School  
124, Royapettah High Road  
Mylapore, Chennai – 600004
- (i) Email : [vidyamandirchennai@gmail.com](mailto:vidyamandirchennai@gmail.com)  
(ii) Phone No. : 044-24981078/24980834  
(iii) Fax No. : 044-24981333
2. Year of establishment of school : 1956
3. Whether NOC from State/UT or recommendation of Embassy of India obtained? : NA
4. Is the school recognized, if yes by which authority? : CBSE – New Delhi
5. **Status of affiliation** : Permanent  
(i) Affiliation No. : 1930024  
(ii) Affiliation with the board since : LKG to V (since 1956)  
VI to X (since 1968)  
XI and XII (since 1973)  
(iii) Extension of affiliation upto : Permanent
6. Name of the Society Registered under Section 25 of the Company Act, 1956 : Vidya Mandir MLC School Society
- Period upto which Registration of Society is valid : Permanent
7. List of members of School Managing Committee with tenure and post held : Annexure I of this document
8. Name and Official address of the Correspondent : Mr. R V Rajagopalan  
Correspondent  
124, Royapettah High Road  
Mylapore, Chennai – 600004  
(i) E-mail : [vidyamandirchennai@gmail.com](mailto:vidyamandirchennai@gmail.com)  
(ii) Phone No. : 044-24981078/24980834  
(iii) Fax No. : 044-24981333
9. **Area of the school campus**  
(i) In Acres : 2.865 acres  
(ii) In sq. ft : 1,24,800 sq ft  
(iii) Built up area (sq. ft) : 80,000 sq ft  
(iv) Area of playground in sq. ft : 40,000 sq ft  
(v) Other Facilities

- (i) Swimming Pool : NA  
(ii) Indoor Games : Chess, Carrom Board, Table Tennis  
(iii) Dance Rooms : ---  
(iv) Gymnasium : ---  
(v) Music Rooms : Yes  
(vi) Hostels : ---  
(vii) Health and Medical Check up : Yes

**10. Details of fee structure**

(i) Pre-Nursery	:	NA		
			<b>1st Term Fees</b>	<b>Miscell. Charge 2<sup>nd</sup> Term Fees</b>
(ii) LKG	:	28200	1250	18800
(iii) UKG	:	28260	1550	18840
(iv) Class 1	:	29460	1075	19640
(v) Class 2	:	29520	1075	19680
(vi) Class 3	:	29580	3075	19720
(vii) Class 4	:	29640	3075	19760
(viii) Class 5	:	29700	3075	19800
(ix) Class 6	:	31170	3200	20780
(x) Class 7	:	31200	2400	20800
(xi) Class 8	:	31260	2400	20840
(xii) Class 9	:	32760	2550	21840
(xiii) Class 10	:	32820	3400	21880
(xiv) Class 11	:	34200	550	22800
(xv) Class 12	:	34260	1850	22840

**11. Transport Facility**

- (i) Own buses : Nil  
(ii) Buses hired on contract basis : Nil  
(iii) Details of transport charges : NA

12. Particulars of Teaching Staff : Annexure II of this document

13. Details of salary being paid by the school to teaching staff/ non-teaching staff:

Designation	Scale of Pay	Grade Pay	% of DA	HRA	% EPF Contribution
PGT	36,900-1,16,600	4800	7	4200	12
TGT	36,400-1,15,700	4600	7	4200	12
SECONDARY GRADE	20,600-65,500	2800	7	3100	12
KG - ½ OF SEC. GRADE	½ (20,600-65,500)	½ (2800)	7	½ (3100)	12
Counsellor	Rs.10,000/-				
Administrative Staff	20,600-65,500	2800	7	3100	12
Non-Teaching Staff	15,700-50,000	1300	7	1500	12

**14. Mode of payment of salary**

- (i) Name of the bank through which salary is drawing : Canara Bank Mylapore, Chennai - 600004
- (ii) Through single cheque transfer advice : Yes
- (iii) Individual cheque : NA
- (iv) Cash : NA

**15. Library Facilities**

- (i) Size of the library in sq ft : 5000 sq ft
- (ii) No. of periodicals : 4
- (iii) No. of dailies : 3
- (iv) No. of reference books : 1824
- (v) No. of magazines : 6
- (vi) Others : 23,230 (fiction, non-fiction/text books)

16. Name of the Grievance/ Redressal officer : Mrs. Shoba Raman  
Principal
- (i) E-mail : [vidyamandirchennai@gmail.com](mailto:vidyamandirchennai@gmail.com)
- (ii) Phone No. : 044-24981078/24980834
- (iii) Fax No. : 044-24981333

17. Members of Sexual Harassment Committee : Mrs. Shoba Raman (Principal)  
Mrs. Sudha Suresh  
Mr. Mohaan Ganesan

18. Section wise enrolment of school for the current session	Class	Section	Enrolment
	LKG	5	149
	UKG	5	151
	I	4	152
	II	4	152
	III	4	153
	IV	4	152
	V	4	152
	VI	4	152
	VII	4	152
	VIII	4	152
	IX	4	151
	X	4	148
	XI	4	189
	XII	4	167

19. Academic session period : April – March

20. Vacation period : Half of April and May

21. Admission period : March – April

## Annexure I

### Management Committee 2017 -18

<b>S.NO</b>	<b>NAME OF THE MEMBER</b>	<b>DESIGNATION</b>
1	MR.VIJI SANTHANAM	President
2	MR.V.SRIKANTH	Secretary
3	MR.R.V. RAJAGOPALAN	Member
4	MS.REVATHY SRIRAM	Member
5	MR.T.T.SRINATH	Member
6	MR.N.RAVI	Member
7	MR.P.RAGHUNANDAN	Member
8	MR.ARUN SARATHY	Member
9	DR.L.ALAGUSUNDARAM	Member
10	MR. V. K. RAMAN	Treasurer
11	MRS.BHAVANI RAGHUNANDAN	Member
12	Mr. R. SRINIVASAN	Member
13	Mr. T.T.SRINIVASA RAGHAVAN	Member

**Annexure II**  
**Teaching Staff 2018-19**

Sn o	Teacher_Name	Designation	Date of Birth	Date of app'tm'nt	Trained/ Untrained	Probation/ Confirmed
1	SHOBA RAMAN	PRINCIPAL	14-Dec-63	03-Jun-96	Trained	Confirmed
2	SUDHA SURESH	VICE PRINCIPAL - HIGH SCHOOL	12-Sep-58	03-Jun-91	Trained	Confirmed
3	S VIJAYA MEENAKSHI	MIDDLE SCHOOL IN CHARGE	19-Jan-67	14-Jun-90	Trained	Confirmed
4	JYOTHSNA NATRAJ	VICE PRINCIPAL - PRIMARY	27-Nov-75	01-Jun-04	Trained	Confirmed
5	ANURADHA ANAND	PG Teacher	27-Feb-64	02-Jun-94	Trained	Confirmed
6	CHITRA B	PG Teacher	30-Jul-64	01-Jun-98	Trained	Confirmed
7	GEETHALATHA SIRAM	PG Teacher	01-Jul-66	01-Jun-07	Trained	Confirmed
8	HARIFA BEGUM M S	PG Teacher	25-Feb-62	16-Jan-85	Trained	Confirmed
9	ESWARI MUTHUKUMAR	PG Teacher	14-Jun-67	03-Jun-96	Trained	Confirmed
10	JUNO THANGAKUMAR	PG Teacher	30-Jun-67	05-Jul-96	Trained	Confirmed
11	KANCHANMALA S H	PG Teacher	29-Jan-80	01-Jun-12	Trained	Confirmed
12	LAKSHMI MURALI	PG Teacher	01-Nov-68	01-Jun-12	Trained	Confirmed
13	LATHA R	PG Teacher	31-Dec-64	01-Jun-01	Trained	Confirmed
14	MEENAKSHI KUMAR	PG Teacher	28-May-63	02-Jun-94	Trained	Confirmed
15	B NIRMALA DEVI	PG Teacher	23-Mar-71	01-Jun-92	Trained	Confirmed
16	PANNEERSELVAM G	PG Teacher	29-May-59	03-Jun-85	Trained	Confirmed
17	RESHMI NARAYAN	PG Teacher	13-Feb-76	01-Jun-07	Trained	Confirmed
18	SANTHI SATHIAPALAN	PG Teacher	22-May-67	01-Jun-03	Trained	Confirmed
19	SENGENI RAMESH S	PG Teacher	17-Oct-70	03-Jun-96	Trained	Confirmed
20	SOWMYA NARAYANAN	PG Teacher	18-May-75	02-Jun-15	Trained	Confirmed
21	SRIDEVI G	PG Teacher	5-Mar-65	05-Jun-17	Trained	Confirmed
22	SUBASHREE K	PG Teacher	29-Jan-74	01-Aug- 17	Trained	Probation
23	VAISHNAVI SIDDHARTH	PG Teacher	21-Jun-82	05-Jun-17	Untrained	Probation
24	VIMALA BALAJEE	PG Teacher	19-Feb-65	01-Jun-04	Trained	Confirmed
25	ANURADHA PRASAD	TG Teacher	27-May-67	01-Jun-07	Trained	Confirmed
26	BHUVANESWARI K	TG Teacher	03-Aug-72	02-Jun-94	Trained	Confirmed
27	BHUVANESWARI K S	TG Teacher	02-Jul-65	01-Jun-02	Trained	Confirmed
28	D VENKATA BHAGYALAKSHMI	TG Teacher	05-May-61	06-Jun-86	Trained	Confirmed
29	GEETHA R S	TG Teacher	29-Oct-71	02-Jun-97	Trained	Confirmed

30	HARI KRIPA KANNAN	TG Teacher	19-Nov-62	01-Jun-98	Trained	Confirmed
31	JAYALAKSHMI V	TG Teacher	17-Jan-70	01-Jun-04	Trained	Confirmed
32	JEYADEVAN K K	TG Teacher	10-Feb-61	06-Jun-90	Trained	Confirmed
33	KALAICHELVI R	TG Teacher	20-Aug-60	06-Jun-86	Trained	Confirmed
34	SARAVANAN C	TG Teacher	02-Jun-83	04-Jun-18	Trained	Probation
35	RAJALAKSHMI R	TG Teacher	15-Nov-60	01-Jun-09	Trained	Confirmed
36	SHARADA T	TG Teacher	29-May-62	01-Jun-98	Trained	Confirmed
37	SIVARAMAKRISHNAN C K	TG Teacher	04-Mar-74	03-Jun-96	Trained	Confirmed
38	SOWMYA RAMACHANDRAN	TG Teacher	19-Jul-71	01-Jun-12	Trained	Confirmed
39	SUBHAPRADHA	TG Teacher	24-Mar-66	01-Jun-06	Trained	Confirmed
40	SUDARSANA NATHAN	TG Teacher	14-Sep-67	15-Jun-88	Trained	Confirmed
41	USHA RAMAKRISHNAN V	TG Teacher	24-Apr-66	01-Jun-02	Trained	Confirmed
42	VEDAVALLI MURALI	TG Teacher	23-May-65	01-Jun-00	Trained	Confirmed
43	VEENA DEVI M	TG Teacher	01-Aug-67	01-Jun-13	Trained	Confirmed
44	VIJAYASRI SARATH	TG Teacher	10-Oct-62	03-Jun-96	Trained	Confirmed
45	VISWANATHAN V	TG Teacher	02-Mar-71	01-Jun-93	Trained	Confirmed
46	ANANDHI SRIDHAR	Mid.Scl Tchr	08-Jul-66	01-Jul-16	Trained	Confirmed
47	ANNITHA MANI B	Mid.Scl Tchr	30-May-80	03-Jun-14	Trained	Confirmed
48	NITHYA RAMESH	Mid.Scl Tchr	27-Jul-74	01-Jun-13	Trained	Confirmed
49	SARASWATI PRADEEP	Mid.Scl Tchr	05-Apr-82	02-Jun-15	Trained	Confirmed
50	SUSILA SAMPATH KUMAR	Mid.Scl Tchr	23-Oct-67	01-Jun-16	Trained	Confirmed
51	BHARATHI N S	Mid.Scl Tchr	25-Jul-92	04-Jun-18	Trained	Probation
52	MOHAAN GANESAN	PHYSICAL DIRECTOR	03-Apr-60	08-Jun-94	Trained	Confirmed
53	PUSHPALATHA T	PT TEACHER	15-May-66	01-Aug-94	Trained	Confirmed
54	KARTHI G	PT TEACHER	08-Apr-93	01-Jun-18	Untrained	Probation
55	SUDHA VENKATACHARI	Librarian	01-May-67	01-Jun-09	Trained	Confirmed
56	AARTHI KUMAR	Sec. Gr.Tchr	28-Jun-81	05-Jun-17	Trained	Probation
57	CHARULATHA KUMAR	Sec. Gr.Tchr	16-Jun-74	10-Nov-10	Trained	Confirmed
58	CHITRA VIVEKANANDAN	Sec. Gr.Tchr	13-May-72	02-Jun-08	Trained	Confirmed
59	GAYATHRI G	Sec. Gr.Tchr	30-May-82	05-Jun-17	Untrained	Probation
60	HEMAMALINI MURALI	Sec. Gr.Tchr	15-Aug-69	05-Jun-17	Trained	Probation
61	J SATHYA	Sec. Gr.Tchr	27-Mar-85	01-Jun-09	Trained	Confirmed
62	JYOTI ARUN KUMAR	Sec. Gr.Tchr	16-Jul-76	03-Jun-14	Trained	Confirmed

63	MRIDULA PANDEY	Sec. Gr.Tchr	14-Jan-80	01-Jun-09	Trained	Confirmed
64	NIRMALA D	Sec. Gr.Tchr	18-Aug-85	02-Jul-12	Trained	Confirmed
65	PREETHI GUNTUR	Sec. Gr.Tchr	12-Feb-80	01-Jun-13	Trained	Confirmed
66	RADHA K	Sec. Gr.Tchr	06-Jun-73	01-Jun-12	Trained	Confirmed
67	RAJESHWARI MOHUN	Sec. Gr.Tchr	30-Sep-62	01-Jun-01	Trained	Confirmed
68	REKHA RAMESH	Sec. Gr.Tchr	23-Dec-74	01-Jun-12	Trained	Confirmed
69	REVATHI S	Sec. Gr.Tchr	30-Mar-87	02-Jun-15	Trained	Confirmed
70	SANGEETHA S	Sec. Gr.Tchr	16-Oct-74	01-Jun-03	Trained	Confirmed
71	SHANMUGA VADIVU	Sec. Gr.Tchr	21-Mar-72	01-Jun-09	Trained	Confirmed
72	SHEELA SRIDHAR	Sec. Gr.Tchr	07-Mar-69	01-Oct-06	Trained	Confirmed
73	SHOBANA VIDYASAGAR	Sec. Gr.Tchr	30-Mar-69	01-Jun-99	Trained	Confirmed
74	SHYAMALA SRIVATSAN	Sec. Gr.Tchr	25-May-66	02-Jun-94	Trained	Confirmed
75	SRIPRIYA S	Sec. Gr.Tchr	05-Aug-67	01-Jun-03	Trained	Confirmed
76	THAMARAI ARASU	Sec. Gr.Tchr	21-Oct-76	01-Jun-05	Trained	Confirmed
77	THENDRAL V	Sec. Gr.Tchr	23-May-76	06-Jun-16	Trained	Confirmed
78	UMA RAMGANESH	Sec. Gr.Tchr	08-May-63	01-Jun-95	Trained	Confirmed
79	UMA VARADHARAJAN	Sec. Gr.Tchr	06-Jun-64	02-Jun-97	Trained	Confirmed
80	VANATHI V	Sec. Gr.Tchr	25-Jun-67	10-Oct-07	Trained	Confirmed
81	VEENA RAMASWAMY	Sec. Gr.Tchr	08-Sep-70	01-Jun-10	Trained	Confirmed
82	VIJI ARAVIND	Sec. Gr.Tchr	25-Jan-72	02-Jun-08	Trained	Confirmed
83	VIMALA SRINIVASAN	Sec. Gr.Tchr	30-Nov-74	04-Jun-18	Untrained	Probation
84	SUNDARI K	PT TEACHER	05-Nov-76	01-Jun-07	Trained	Confirmed
85	VASUDA RAO	Arts Teacher	11-Apr-69	01-Jun-98	Trained	Confirmed
86	NARENDRAN D J	Music Tchr	21-Mar-76	01-Jun-11	Trained	Confirmed
87	ANUPAMA NARASIMHAN	Librarian- Primary	25-Oct-78	03-Jun-14	Trained	Confirmed
88	ALAMELU KRISHNAN	KG-in- charge	26-Apr-63	02-Jun-94	Trained	Confirmed

89	ANANDY S	KG Teacher	23-May-65	02-Aug-99	Trained	Confirmed
90	GEETHA BALAKRISHNAN	KG Teacher	11-Apr-59	01-Jun-93	Trained	Confirmed
91	MALA SEKAR	KG Teacher	21-Apr-71	06-Jun-16	Trained	Confirmed
92	RAMA RAMANUJAM	KG Teacher	08-Jul-59	13-Jun-94	Trained	Confirmed
93	RAMYA GOPALAKRISHNAN	KG Teacher	31-Oct-75	04-Jun-18	Trained	Probation
94	SANTHANA NANDINI L	KG Teacher	01-Jul-78	15-Jun-16	Trained	Confirmed
95	SASIREKHA VARADARAJAN	KG Teacher	05-Sep-83	05-Jun-17	Trained	Probation
96	SHEELA MURALI	KG Teacher	02-Oct-61	01-Jun-01	Trained	Confirmed
97	SHREENITHI R	KG Teacher	23-Nov-89	04-Jun-18	Untrained	Probation
98	SHUBHA SUBRAMANIAN	KG Teacher	08-Jun-67	01-Jun-02	Trained	Confirmed
99	SRILAKSHMI M	KG Teacher	4-Aug-78	01-Jul-15	Trained	Confirmed

### **Non -Teaching Staff 2018-19**

S. No	Office Staff Name	Designation	Date of Birth	Date of app'tm'nt	Probation/ Confirmed
1	VENKATESA PERUMAL S	ACCOUNTS-IN-CHARGE	14-Oct-59	08-May-86	Confirmed
2	SRIDHAR J	ADMIN-IN-CHARGE	20-May-63	01-Sep-87	Confirmed
3	GOVINDARAJAN M	ASSISTANT	01-Oct-72	09-Jul-93	Confirmed
4	LATHA RAJA	JR. ASSISTANT	19-May-68	17-Jul-06	Confirmed
5	RAVI SANKAR S	JR. ASSISTANT (CASHIER)	06-May-67	02-Jul-13	Confirmed
6	JAYARAMAN M	OFFICE ASSISTANT	15-Oct-66	01-Aug-85	Confirmed
7	HARISHANKAR N	OFFICE ASSISTANT	07-Jan-71	09-Jun-86	Confirmed
8	SUNDARAVADIVELU A	OFFICE ASSISTANT	23-Jul-72	02-Jul-92	Confirmed
9	GANESH D	LAB ASSISTANT	03-Jul-69	01-Feb-94	Confirmed
10	RAJESHWARI H	AYAH	17-Jun-64	16-Jun-94	Confirmed
11	VENKATESAN P	LAB ASSISTANT	20-Jul-76	01-Jun-97	Confirmed
12	VEERA RAGHU M	OFFICE ASSISTANT	19-Apr-63	10-Jun-98	Confirmed
13	VIJAYALAKSHMI R	AYAH	20-Dec-74	01-Jun-01	Confirmed
14	GNANASAMBANDAN R	LIBRARY ASSISTANT	31-Mar-80	01-Jun-05	Confirmed
15	SWAMINATHAN G	OFFICE ASSISTANT	10-Oct-67	01-Aug-07	Confirmed
16	THILAKAVATHY K	AYAH	20-Jun-75	01-Jun-07	Confirmed
17	VINOTH KUMAR S	LAB ASSISTANT	11-May-86	01-Jun-09	Confirmed
18	KALPANA K	AYAH	03-Feb-84	01-Jun-09	Confirmed
19	GANDHIMATHI C	AYAH	02-Oct-75	01-Jun-09	Confirmed
20	MALLIGA G	AYAH	01-Jul-74	01-Jun-10	Confirmed
21	VISALAKSHI A	AYAH	15-Oct-60	01-Jun-11	Confirmed
22	BALASUBRAMANIAN T	OFFICE ASSISTANT	02-May-91	01-Jun-11	Confirmed
23	SRINIVASA RAO	OFFICE ASSISTANT	14-Feb-74	01-Jun-12	Confirmed
24	MOHANA SUNDARAM	LAB ASSISTANT	02-Apr-86	02-Jun-14	Confirmed